



## Duplicate Course Completion Request Form

In order for TSC Training Academy (TSCTA) to re-issue the completion card, your attendance and successful completion of our suspended or supported scaffold-training program must first be verified\*. Must also provide photo I.D at the time the completion card is released.

**The fee for duplicate card request (s) is as follows:**

◆ First Request- \$20

◆ Second Request-\$50

◆ Third Request-\$100

Name (as it appeared on completion card) \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

**Type of Training (check one):**

16 HR User Suspended Scaffold Certificate of Training

Date of Training: \_\_\_\_\_

32 HR Rigging/Foreman Suspended Scaffold Certificate of Training

Date of Training: \_\_\_\_\_

32 HR Erector/Dismantler Supported Scaffold

Date of Training: \_\_\_\_\_

4 HR User Supported Scaffold

Date of Training: \_\_\_\_\_

**Please select from one of the following options:**

I will pick-up the card in person on: \_\_\_\_\_

Please mail card to: \_\_\_\_\_

**Do not write below this line-Office Use ONLY**

Approved: \_\_\_\_\_

Denied(provide reason): \_\_\_\_\_

Payment Amount, Method and Date: \_\_\_\_\_

\*TSC reserves the right to decline a card duplication request if incomplete and/or inaccurate information is provided to locate original training record.

REV 4/09